



Job Advert

Position: Programs Communications Officer

Department: Programs Implementation

Duty Station: Nairobi South & Nairobi Eastlands Offices

Number: 2 Officers

Application Deadline: Thursday 12th March 2026 10:00AM

ABOUT US

Jubilant Stewards of Africa (JSA) is a Non-Governmental Organization dedicated to the improvement of the living standards, social ethics, dignity and empowerment of communities. Registered in Kenya as an NGO JSA's main objective is to provide access to education, health care services, increase agricultural production, promotion of peace and contribution to environmental conservation. We prioritize training of farmers, mentorship, crusades against drug and substance abuse, environmental advocacy, promotion of peaceful coexistence, campaign for responsible sexual behavior with the aim of bringing up a responsible and a dependable generation.

OPPORTUNITY DESCRIPTION

JSA is seeking two - Program and Corporate Communication officers –to join its dynamic team. Under the supervision of the Head of the Programs and Communications, the officers are primarily responsible for supporting Jubilant Stewards of Africa's programming in its Health, Agriculture and Peace Building objectives through implementation of related projects and activities. Normally our program delivery requires occasional travel and some irregular work hours.

PRIMARY OBJECTIVES

With the help of JSA's Management the officers are expected to learn and do the following:

- Overall development of program activities including, being involved in or informed about all progress related to JSA's objectives in health, Agriculture and peace building
- Design and implement programs and performing tasks as guided under the supervision of the Head of Programs and Communication.
- Build a functional network of significant contacts with relevant organizations and especially with institutions with the same objectives as JSA in order to leverage these relationships for the advancement of the JSA's vision.

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Tel: +254719408244/0780408244
Email: admin@jubilantstewards.org
Website: www.jubilantstewards.org

- Contribute to the drafting of reports, website posts, social media posts, publications and project delivery materials
- Learn as required to support implementation of project activities
- Perform other assignments as and when necessary, assigned by Supervisor/mentor

QUALIFICATIONS

- Minimum of undergraduate university degree in Communication, Social Science, Community development, law, Health Science, public administration, or any other relevant field
- Admirable communication and interpersonal skills
- Well informed with contemporary issues, visionary and self-motivated
- Excellent command, written and spoken, of both English and Swahili
- Knowledge and interest in open parliament/open government/open data
- Experience and demonstrated ability in working with community.
- Excellent skills in computer packages software applications
- Exceptional organizational skills, ability to work independently and as part of a team using initiative and judgment
- Ability to work under short deadlines, resource limitations and balance multiple activities and demands

To apply, please send your CV and application letter clearly stating how you are able to fit in our organization and benefit from it to admin@jubilantstewards.org. Due to the high volume of applications received, ONLY successful candidates will be contacted.

Jubilant Stewards of Africa is an equal-opportunity organization, offering competitive learning experience and a stimulating professional environment.

JUBILANT STEWARDS OF AFRICA DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).

For more information on Jubilant Stewards of Africa, please visit <http://www.jubilantstewards.org/>